

HEART MOUNTAIN IRRIGATION DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE COMMISSIONERS OF THE
HEART MOUNTAIN IRRIGATION DISTRICT
AUGUST 14, 2018

The August Regular Meeting of the Heart Mountain Irrigation District's (HMID) Board of Commissioners was held at the Heart Mountain Irrigation District office located at 1206 Road 18, Powell, Wyoming on Tuesday, August 14th, 2018. Commissioners present: President Brian Duyck, Vice President Pat Nelson and Brad Ferguson; one Commissioner, Travis Jackson was not in attendance. Staff attendances: Secretary/Treasurer Tyler Weckler, Assistant Secretary/Treasurer Tiara Wagar, Ditchrider Rusty McKeen, Tim Harvey, District Attorney Mary Reed and landowner guests Tony Martoglio. The meeting was called to order at 8:59 a.m. by President Brian Duyck.

President Brian Duyck called for the reading of minutes from the Regular Meeting of Commissioners held on July 10, 2018. Vice President Pat Nelson made a motion to approve the minutes. Commissioner Brad Ferguson seconded the motion; motion passed.

President Brian Duyck called for the Treasurers report presented by Secretary/Treasurer Tyler Weckler. After the payment of the bills presented, the O&M checking account will have a balance of \$34,071.46. The New Equipment Money Market at Bank of Powell #...2439 has a balance of \$6,798.74; Money Market (MM) at Bank of Powell #...1233 has \$231,449.74; MM Bank of Powell #...2383 holds \$123,229.91. The MM at Pinnacle Bank #...5232 stands at \$301,870.07. Pinnacle bank MM #...5231 has \$204,790.66. Mr. Weckler discussed a transfer of funds into the O&M checking account to cover payroll until the next Regular Meeting of the Commissioners. Vice President Pat Nelson noted running the tax Levy billing cycle earlier in the month of September vs end of month.

Commissioner Scott Hecht made a motion to transfer \$15,000 from Money Market account 1233 into the O&M checking account. Vice President Pat Nelson seconded the motion; motion passed.

After grammar edits, Vice President Pat Nelson made a motion to except the treasurer's report as amended. Commissioner Brad Ferguson seconded the motion; motion passed.

President Brian Duyck called for the review of unpaid bills. Secretary/Treasurer Tyler Weckler presented the unpaid bill detail identifying July-August commitments at \$67,629.26. Commissioners reviewed and commented on the billing details. Commissioner Brad Ferguson made a motion to authorize payment of unpaid bills as presented. Commissioner Scott Hecht seconded the motion; motion passed.

President Brian Duyck invited CPA James Seckman from Seckman Accounting to provide the FY2018 financial statements. Mr. Seckman went through pertinent pages including debt, depreciation, of the report noting the cash position trend was in decline but has begun to level off. Retirement debt responsibilities will increase in subsequent years at a 2% rate increase beginning in September 1st, 2018. His summarized analysis determined the district was within budget and the District was in compliance with government accounting principles and standards. A copy of this report is filed at the district office and available upon request. The Board of Commissioners thanked Mr. Seckman and he left the meeting.

President Brian Duyck continued with a pay increase request from Ditchrider Tim Harvey. Mr. Harvey has the longest history of service to HMID; his wages don't reflect this service nor has he seen a pay increase in many years.

Commissioner Scott Hecht so moved to increase Mr. Harvey's compensation to \$21.00 per hour. Commissioner Brad Ferguson seconded the motion; motion passed.

President Brian Duyck asked landowner guest Tony Martoglio to share some info regarding his experience with concrete work, as it pertains to the Rattlesnake Liner Project. Mr. Martoglio noted some companies he knows that had forming products that could be use with the trapezoid design. The Board of Commissioners discussed concrete, expansion and hydraulics and new concrete additives and aeration techniques. Mr. Martoglio took a draft cross section of the Rattlesnake Liner to review and see what the costs may be associated for a trapezoidal form machine. He said he will be available for any assistance the district may need. The Board of Commissioner thanked Mr. Martoglio for his input.

President Brian Duyck invited Ditchrider Tim Harvey in to discuss the Weed screen and lift failures. Mr. Harvey asked about the rattlesnake liner design and the intended removal of the ramp flume; general discussions on this were had. Mr. Harvey discussed some issues with the mechanics of the weed screen; 2 outside screens pick up when a short occurs (possibly by birds affecting the power to the screen), an escape hatch needs to be installed and the constant oiling of the drive train. President Brian Duyck said he would call Millers Fabrication who fabricated the mechanical parts for the screen to come look at the operation; Commissioner Scott Hecht discussed upsizing the hydraulic motor said he could assist by sending a couple of his own employees to look at the situation and help with a solution if needed.

Mr. Harvey continued with a delivery issue for H136 and asked about the landowners Natural Resource Conservation Service (NRCS) grant application regarding this lateral. Landowner Jessie Fowler who utilizes this headgate had been working with NRCS on an application to partially fund upgrades; he asked the district to fund the landowner portion of the upgrade because the landowners did not have funds to contribute at that time. The Board of Commissioners asked the Mr. Weckler to follow up with Rorie from the NRCS and the effected landowners to see the status and gather details on this application.

Mr. Harvey asked about the Employee Handbook; prior management had told the employees of many changes that effect the job descriptions; the board of Commissioners stated that at this current time, have not adopted a new Handbook policy.

Mr. Harvey discussed some winter projects he sees as needing attention, at the Ralston Chute and lateral 6N turnout. He also noted a small swirl near a prior year rattlesnake liner failure repair and that the ditchriders are keeping an eye on it for any progression. Mr. Harvey also noted a possible subdivision in the works which has no wastewater or water delivery plan for the initial subdivision, nor easement for the currently subdivided section within the farm unit. Mr. Harvey asked if a letter can be sent to the landowner addressing this issue.

After discussions, the Board of Commissioners asked Mr. Weckler to follow up with Christmas letting them know a water & wastewater plan for any future subdivision will not be approved until a plan and easement addressing first subdivided sections are in place and approved by the Commissioners. The Board thanked Mr. Harvey for his briefing.

At this time, President Brian Duyck invited Ditchrider Rusty McKeen into the discussions; Mr. McKeen has been keeping track of winter O&M projects needing attention, also coordinating with Mr. Harvey and other employees for their maintenance lists going into the winter season. Mr. McKeen discussed eagles nest spill, Aqualastics spraying in the fall and authorization to perform work and execute purchases during the interim management period. After lengthy discussions, President Brian Duyck recommended a round table meeting beginning of November, to discuss maintenance priorities and execution thereof. Mr. McKeen will continue to compile a field operation and maintenance strategy during the winter season.

Mr. McKeen asked for direction on pivot end gun overspray on county roads. Mr. McKeen has received complaints from a single source; HMID rules and regulations give the discretion to the Board of Commissioners and Ditchrider on how to proceed. Mr. McKeen said he has spoken to the landowner who owns the pivot and Mr. McKeen's conclusion is that the overspray is not crating any adverse effects on the road or surrounding landowners.

Mr. McKeen has done some maintenance repairs on the Ditchrider house and asked the Board if they have any concerns with him fixing issues as they arise and being reimbursed for materials. There was no objection to the current maintenance as was described. Mr. McKeen noted he is not currently tracking any labor time; Commissioner Brad Ferguson said turning in some time for labor is ok. The roof was also discussed and Commissioner Brad Ferguson said he would have someone coordinate with Rusty and take a look for a quote.

A brief discussion on the weed spray program was had; Mr. McKeen reiterated some shortfalls with one of the applicators. Vice President Pat Nelson suggested looking into contracting this scope out to avoid yearly re-hiring staff and associated unemployment fallout.

Discussions were had on the fall Aqualastics applications and material for Deaver Irrigation. Last year's application failed due to preparation issues. Prior HMID Manager had agreed to give Deaver Aqualastics material without cost, to re-spray their liner this fall and to be applied by HMID staff. President Brian Duyck asked Mr. Weckler to get a quote put together to cover HMID labor costs for re-spraying their lateral.

Future equipment needs were discussed; the mini-excavator is in repair more frequently and a new tilt trailer is needed. Discussion on selling equipment to put funds into the equipment funds was discussed as an option. The Board thanked Mr. McKeen on his briefing.

Secretary/Treasurer Tyler Weckler continued the agenda topics with special use permit review and signature; #1. Garland Light and Power to construct, operate and maintain overhead powerline; #2. Landowner Margaret Denvir - utility crossing under HMID delivery ditch, located on her property, to the North West corner; #3. Park County - to operate and maintain Belfry Pit; #4. Landowner Robertson - utility from 14A to property, crossing under lateral.

Vice President Pat Nelson made a motion to go into executive session to discuss employee issues. Commissioner Brad Ferguson seconded the motion; motion passed.

Vice President Pat Nelson made a motion to come out of executive session. Commissioner Brad Ferguson seconded the motion; motion passed.

Vice President Pat Nelson discussed the Bureau of Reclamation (BOR) road closure letter. Vice President Pat Nelson spoke with County Commissioner Lee Livingston about the county commissioners approving a lane 17 crossing in one of their Park County Commissioner Meetings but Mr. Livingston said it wouldn't be discussed at the upcoming August 7th meeting. The next step comes from the County Commissioners, acknowledging or denying a Lane 17 area access point. This recorded decision will be sent to Ms. Ronca with the BOR so she can proceed with the letter.

The BOR will be providing verbiage to update the closure signs to say the correct terminology. The Board discussed the next step with the contract amendment request letter from the HMID Board of Commissioners and Mr. Weckler noted the M&I definition has not yet been received, per Brad Cannon. The board asked Mr. Weckler to follow up with the status of the definitions.

District Attorney Mary Reed commented on the public notice of debt and the closed hearing, if there are objections at this time, a scheduled hearing date will be identified by the court postponing the decision.

Discussions on the two other Wyoming Water Development Commission (WWDC) projects was discussed and the Commissioners asked Secretary/Treasurer Tyler Weckler to contact WWDC and discuss options for returning/re-allocating funds and explain the districts position for not moving forward with two of the three currently funded WWDC projects.

Hearing no further business to come before the Board, President Brian Duyck adjourned the July 10th, 2018 Regular Meeting of the Heart Mountain Irrigation District's Board of Commissioners at 12:00 pm.

RESPECTFULLY SUBMITTED,

ATTEST:

Brian Duyck, Board President

Tyler Weckler, Secretary/Treasurer