

MINUTES OF THE REGULAR MEETING
OF THE COMMISSIONERS OF THE
HEART MOUNTAIN IRRIGATION DISTRICT
JULY, 12 2016.

The July regular meeting of the Heart Mountain Irrigation District's Board of Commissioners was held at the Heart Mountain Irrigation District office located at 1206 Road 18, Powell, Wyoming on Tuesday, July 12th, 2016. Commissioners present: President Brian Duyck, Vice President Pat Nelson, Brad Ferguson, Scott Hecht and Travis Jackson. Staff attendances included District Manager Randy Watts, Secretary/Treasurer Tyler Weckler and Toni Perrine. Landowner Rick Rodriguez was scheduled visitor with new landowner Eric as observing guest.

The meeting was called to order at 9:00 a.m. by President Brian Duyck.

President Brian Duyck opened the floor to landowner Rick Rodriguez. Mr. Rodriguez had concerns with water delivery and allotment thresholds. Delivery mechanism's and total CFS allotments were discussed at length. District staff will assemble CFS total figures for Landowner verification and review delivery techniques with ditchriders.

Commissioner Scott Hecht motioned to go into an Executive Session to discuss water delivery shortfalls. Vice president Pat Nelson seconded the motion; motion carried.

Vice president Pat Nelson made a motion to come out of Executive Session. Commissioner Travis Jackson seconded the motion; motion passed.

President Brian Duyck called for the reading of the minutes for the Regular Meeting of Commissioners held on June 13th, 2016. Commissioner Travis Jackson made a motion to approve the minutes. Vice President Pat Nelson seconded contingent on attendance clarifications; motion passed.

President Brian Duyck called for the Treasurers report presented by Secretary/Treasurer Tyler Weckler. After the payment of the bills presented, the O&M checking account will have a balance of \$69,176.35. The New Equipment Money Market at Bank of Powell #...2439 has a balance of \$86,107.02; Money Market (MM) at Bank of Powell #...1233 has \$228,721.90; MM Bank of Powell #...2383 holds \$121,581.31; Certificate of Deposit (CD) at Big Horn Federal stands at \$112,848.02; CD at First Bank of Wyoming #... \$389,813.41. Commissioner Scott Hecht made a motion to accept the treasurer's report. Commissioner Brad Ferguson seconded the motion; motion passed. A copy is attached to these minutes.

President Brian Duyck called for the review of unpaid bills. Secretary/Treasurer Tyler Weckler presented the unpaid detail report identifying June commitments at \$46,269.30. Vice President Pat Nelson made a motion to authorize payment of unpaid bills as listed. Commissioner Brad Ferguson seconded the motion; motion passed. The unpaid bills detail is attached to these minutes.

President Brian Duyck called on District Manager Randy Watts to provide the managers report. Mr. Watts began discussions with an overview of the districts delinquent tax levy accounts; Park County Treasurers Office was provided a copy the Heart Mountain Irrigation Delinquent list. Class 6 temporary water service delinquencies were also noted separately with Board of Commissioners confirming water delivery to be temporarily suspended for individual landowner's accounts currently held in delinquent status.

Manager Randy Watts continued with the presentation of FY15-16 Budget Resolution document, for review and signature. Board of Commissioner Scott Hecht made a motion to approve the resolution as presented. Commissioner Brad Ferguson seconded; motion carried. Document signed by board of Commissioners.

District Manager has requested appointment and bond approval for new staff member Toni Perrine. Commissioner Scott Hecht moved to recognize Toni Perrine as Assistant Secretary/Treasurer and fulfill bonding requirements accordingly. Commissioner Travis Jackson seconded the motion; motion carried.

Assistant Secretary/Treasurer Toni Perrine requested 4H sponsorship for the Jr. Livestock event in Powell Wyoming. After consideration, Vice President Pat Nelson moved to donate \$300 to this sponsorship using Districts' earned money. Commissioner Brad Ferguson seconded the motion; motion carried.

Randy Watts continued the Managers report by presenting a letter, after legal review, intended for Morrison-Maierle notifying them of the Heart Mountain Irrigation Districts decision to not enter into 5th Enlargement Contract Amendment No.1; amendment drafted by Morrison-Maierle. The Board of Commissioners and District Manager reviewed the letter and approved with all parties endorsing signatures.

District Manager Randy Watts provided his funding strategy for the in-house cost and work efforts thus far for the 5th and Final Enlargement of class 6 temporary water service contracts. Mr. Watt's outline involves first quantifying the landowners who will be recipients of the District's Enlargement and Funding Letter, by continuing with shape file and GIS efforts prior to collecting landowner participation funds. In the interim, a transfer of reserve funding was requested by the District Manager to initially supplement Enlargement costs.

A motion was made by Commissioner Scott Hecht to allot up to \$200,000.00 for transfer from Bank of Powell Money Market account ending in 1233, into the Bank of Powell checking account ending in 2382, for sustainment of the 5th and Final Enlargement of class 6 temporary water service contracts, engineering and equipment costs. Vice President Pat Nelson seconded the motion; motion carried.

Heart Mountain District Manager continued with discussions on possible alternative funding sources for the district. In-house engineering services as it pertains to water right re-allocations, conducted by internal district staff may assist in out-year goals for limiting future infrastructure re-habilitation costs. Further discussions will be had on these income source investment strategies.

Analysis on District records as it pertains to landowner's proprietary information and release obligations was had. Legal consultation suggested by the Board of Commissioners. District Manager will follow up with Heart Mountain legal consultants.

Mr. Watts provided the commissioners with a report on his visit to one of the Districts Ditchrider housing structures which is currently being leased. Mr. Watts requested the ability to manage this asset to preserve structure integrity as well as the ability to manage lease and contract agreements with tenants. Board of Commissioners granted this request.

Mr. Watts briefed the Board of Commissioners on a new Legislative Taskforce intended to review the operational oversight of small districts and feasibility of aligning irrigation districts under the umbrella of County Commissioners. Further communication and input with local resources was requested by the Board of Commissioners.

District Manager continued the manager's report with an update on one potential Health Insurance program for district employees. After evaluation, it was agreed the district will maintain the current health benefit package for full time permanent employees.

Potential I.T. infrastructure shortfalls were presented by the manager. Mr. Watts recommended a standalone server to store and network the districts I.T. Current setup sets full Burdon of district I.T. storage and file sharing network on one computer tower. This networked tower maintains full time operation to allow the districts access of program records from any given computer. Information Backup procedures were reviewed by Board of Commissioners and recommendations were made.

Manager report concluded with protocol on selling used or discontinued district equipment. Board of Commissioners noted a bidding and advertising procedure satisfying competition and disclosure requirements.

Lastly, the manager reported the Lateral 71 failure and repair effort conducted after business hours and leading into the weekend. Maintenance crew and selected district staff were called to action. Major repairs successfully completed by in-house team with lateral operational before the work week began.

Hearing no further business to come before the Board, President Brian Duyck adjourned the June Regular Meeting of the Heart Mountain Irrigation District's Board of Commissioners at 11:35 a.m.

RESPECTFULLY SUBMITTED,

Brian Duyck, Board President

ATTEST:

Tyler Weckler, Secretary/Treasurer